

LUSAKA TELECOM SOLUTIONS LTD
Maintenance & Optic Fibre Solutions
Supplier Registration Form



Thank you for your interest in becoming a registered supplier for Lusaka Telecom Solutions Ltd. Please complete this form and submit it with the required documents to our Procurement Department.

SECTION 1: COMPANY INFORMATION

1. Company Name:

2. Business Registration Number:

3. Date of Registration:

4. Country of Registration:

5. Physical Address:

6. Postal Address:

7. Telephone Number:

8. Email Address:

9. Website (if applicable):



10. Contact Person:

- Name: _____
- Position: _____
- Phone: _____
- Email: _____

SECTION 2: BUSINESS DETAILS

1. Type of Business (tick one):

- Sole Proprietorship
- Partnership
- Private Limited Company
- Public Limited Company
- Other (specify): _____

2. Nature of Business:

- Manufacturer
- Distributor
- Service Provider
- Contractor
- Other (specify): _____

3. Primary Products/Services Offered: _____

4. Geographical Coverage:

- Local
- Regional
- International



5. Years of Experience in the Industry:

SECTION 3: LEGAL AND FINANCIAL INFORMATION

1. Tax Identification Number (TIN):

2. Tax Clearance Certificate (attach copy):

- Attached

3. VAT Registration Number (if applicable):

4. Annual Turnover (last 3 years):

- Year 1: _____
- Year 2: _____
- Year 3: _____

5. Banking Details:

- Bank Name: _____
 - Branch: _____
 - Account Number: _____
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SECTION 4: REFERENCES

Provide details of three clients for whom you have provided similar goods/services.

1. **Client 1:**

- Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____

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2. Client 2:

- Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____

3. Client 3:

- Name: _____
- Contact Person: _____
- Phone: _____
- Email: _____

SECTION 5: REQUIRED DOCUMENTS

Attach the following documents to complete your registration:

- Business registration certificate
- Tax clearance certificate
- VAT registration certificate (if applicable)
- Company profile
- Financial statements (last 2 years)
- Relevant certifications/licenses
- Proof of previous work (e.g., contracts, purchase orders)

Lusaka Telecom

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DECLARATION

I hereby certify that the information provided in this form is accurate and complete. I understand that submission of this form does not guarantee approval as a supplier for Lusaka Telecom Solutions Ltd.

Name: _____

Position: _____

Signature: _____

Date: _____

SUBMISSION INSTRUCTIONS

Submit the completed form and all required documents via email to procurement@lusaka-telecom.com or deliver to:

The Procurement Department,

Lusaka Telecom Solutions Ltd

Plot 9, Mwaimwena Rd Off Beit Rd, Rhodespark, Lusaka, Zambia

For inquiries, contact us at +260969911313, +260960261624 or procurement@lusaka-telecom.com.

Lusaka Telecom